

Baywood Country Club Banquet and Catering Policies

Reservations and Deposits

Reservations are required to secure the date of your function. Baywood Country Club deposit requirements to confirm a date are as follows:

\$ 1,000.00 - Banquet Facility
\$ 750.00 – Golf Tournament

Baywood Country Club requires 50% payment of the estimated charges for your function sixty (60) days prior to the event. The balance of the function is due in full five (5) working days prior to the event. Deposits are **non-refundable** in the event of client cancellation. The deposit will be returned in full pending inspection of the property after the event. The deposit may be applied towards the balance of the event.

Guarantee

A 72-hour advanced guarantee of the number of people attending the function is required. For Monday functions, the deadline is 5:00 PM the preceding Thursday. In the event the Country Club does not receive a guarantee attendance figure from the host by this deadline, the number of guests indicated when the function was originally booked will serve as the guarantee, and the host will be charged accordingly. Baywood Country Club will be prepared to serve only 5% over the guaranteed number. Final billing will represent the actual number of attendees over and above the guarantee.

Facility Fee

A benefit of membership at Baywood Country Club is the use of the banquet facilities at no charge; however, a \$ 425.00 Minimum Linen Fee is required. The waiver of the Facility Fee does not apply towards the Social and the Tennis Memberships. Non-members may use the banquet facilities and are subject to the following fees:

\$ 600.00 – One private dining room
\$ 1,250.00 – Two combined private dining room
\$ 2,000.00 – Complete banquet facility

Tax and Service Charge

An 8.25% sales tax and 20% service charge (Texas law requires that the service charge must also be taxed) will be applied to the listed prices on all food and beverage items. Due to the increase in the food and beverage market, some prices may change without notice. We will inform you of any changes before your final selections are made.

Food and Beverage

All food and beverage consumed on the premises must be purchased from Baywood Country Club, with the exception of wedding, anniversary and birthday cakes. No food or alcoholic beverages may be brought in or removed from our property. Baywood Country Club must comply with all TABC liquor laws and reserves the right to refuse and/or discontinue alcoholic service to any event or person. Minors are prohibited from consuming any alcoholic beverage. Baywood Country Club will deny service to anyone who appears intoxicated. Management can assist, but is not bound to, obtain transportation.

Conduct of Event

The host is responsible for any damages done to Baywood Country Club's facilities. A uniformed police officer is required for **all** functions: One police officer per 100 guests. The host is responsible for payment of the service directly to the officer(s) prior to the start of the function.

Liability

Baywood Country Club is not responsible for loss or damage to any merchandise, articles or valuables of the host or the host's guests during or subsequent to any function.

Dress Code

Casual but comfortable; please, no denim, no shorts, and shirts must have collars.

Menu Planning

Baywood Country Club will provide you with several suggested menus. However, we welcome the opportunity to custom design menus to accommodate your tastes, or to create special menus for theme functions. Final menu selections should be confirmed at least two (2) weeks prior to the function to ensure availability of the desired menu items and to allow for adequate staffing for your event. All banquet menu prices on contracts are legal and binding up to nine (9) months from the event, otherwise prices are subject to change.

Baywood Country Club offers the following for an additional fee:

- Wedding Ceremony Set-up Fee
\$350.00
- Carver Fee \$ 65.00
- Cash Bar Setup Fee \$ 100.00
- Flip chart/easel, markers \$ 15.00
- Microphone and Podium \$ 45.00
- Overhead Projector \$ 45.00
- Screen \$ 15.00
- Slide Projector \$ 55.00
- TV with VCR \$ 75.00
- Centerpiece (mirror tile, hurricane globe) \$ 15.00
- Color Overlays (per overlay) \$ 3.95
- Satin Chair Cover (per cover) \$ 7.50

- Ice Carving \$ 475.00
- Wooden Dance Floor \$ 500.00
- Champagne Fountain \$ 125.00
- Horse Drawn Carriage Market Price
- Margarita Machine \$ 125.00

The following is included with in-house catering packages:

White Oxford Tablecloths	Buffet Setup
White Oxford Napkins	Skirted Buffet Tables
Cake and Dessert Tables	Silverware
Service Personnel	China Plates
Catering Supervisor	Glassware

Additional rental equipment and personnel for outside catering:

- Glass Plates \$.75
- China Plates \$ 1.25
- Stemware/Glassware \$.85 per piece
- Silverware \$.25 per piece
- Napkins \$.50
- Tablecloths \$ 5.95
- Table Skirts \$ 25.00
- Overlays \$ 3.95
- Cake Cutter \$ 75.00
- Bartender(s) \$ 20.00 per hour
- Waiter(s) \$ 15.00 per hour
- Bus Person(s) \$ 10.00 per hour
- Bar Rental(s) \$ 135.00
- White Wooden Chairs \$ 5.95 per chair
- 60" Round Table(s) \$ 14.95 per table
- Samsonite Bone Folding Chair \$ 3.95 per chair
- Samsonite White Folding Chair \$ 4.95 per chair

Cold Hors D'oeuvres

(100 pieces, unless stated)

Deviled Eggs.....	\$
110.00	
Fruit and Cheese Tray (serves 125).....	\$
195.00	
Fancy Filled Finger Sandwiches.....	\$
135.00	
Cold Boiled Crab Claws with Sauce.....	\$
170.00	
Cold Boiled Gulf Shrimp with Sauce.....	\$
245.00	
Cold Cut Tray with Rolls and Condiments (serves 125).....	\$ 225.00
Pinwheel Sandwiches with Cream Cheese.....	\$
125.00	
Vegetable Tray with Choice of Dip (serves 125).....	\$ 185.00
Sliced Baked Ham Tray with Condiments (serves 125).....	\$ 185.00
Sliced Smoked Turkey Tray with Condiments (serves 125).....	\$ 185.00
Smoked Salmon with Traditional Condiments.....	\$ 185.00
Pate Display with Crackers.....	\$
200.00	
International Fruit and Cheese Tray with Crackers (serves 125).....	\$ 255.00
Seasonal Fruit and Cheese Skewers.....	\$
210.00	
Double Dipped Chocolate Strawberries.....	\$
225.00	
Cucumber and Crabmeat Wheel.....	\$
175.00	
Chips and Dips:	
Chili con Queso.....	\$
85.00	
Guacamole and Picante Sauce.....	\$
95.00	
French Onion.....	\$
85.00	

110.00	Crabmeat.....	\$
	Ranch.....	\$ 65.00
75.00	Bacon and Horseradish.....	\$

Hot Hors D'oeuvres

	Mini	
120.00	Quiche.....	\$
125.00	Chicken Drumettes.....	\$
145.00	Fried Chicken Tenders.....	\$
	Swedish	
	Meatballs.....	\$ 150.00
	Mini Spicy Fajitas (Chicken and/or Beef) with Condiments.....	\$ 235.00
210.00	Mini Chicken and Pineapple Kabobs.....	\$
	Crab Stuffed Mushrooms with Hollandaise Sauce.....	\$ 225.00
235.00	Fried Gulf Shrimp with Sauce.....	\$
170.00	Egg Rolls with Sweet and Sour Sauce.....	\$
150.00	Fried Stuffed Jalapenos.....	\$
350.00	Pasta Station – Two (2) types of Pasta (serves 150).....	\$
	Carving Station:	
	Hand-carved Ham with Rolls (serves 125).....	\$ 275.00
	Hand-carved Turkey with Rolls (serves 125).....	\$ 275.00
	Hand-Carved Steamship Round with Rolls (serves 200).....	\$ 450.00

Baywood Plated Dinner Menu

Tossed Mixed Green Salad
Wild Rice
Seasonal Vegetables
Chicken Marsala with Portobello Mushrooms

Dinner Rolls
Water, Tea and Coffee

\$ 17.95 ++ per person

Caesar Salad
Seasonal Vegetables
Chicken Fettuccini Alfredo
Garlic Bread
Water, Tea and Coffee

\$ 16.95 ++ per person

Tossed Garden Salad
Twice-Baked Potato
Seasonal Vegetables
Roasted Prime Rib
Dinner Rolls
Water, Tea and Coffee

\$ 19.95 ++ per person

Caesar Salad
Wild Rice
Stir Fry Vegetables
Red Snapper Pontchartrain
Dinner Rolls
Water, Tea and Coffee

\$ 19.95 ++ per person

Baywood Buffet Dinner Menu

Narciso's Grande

7-Layer Mexican Salad
Chili con Queso and Chips

Spanish Rice
Bean Soup
Beef and Chicken Fajitas
Sour Cream, Guacamole, Pico de Gallo
Water, Tea and Coffee

\$ 18.95 ++ per person

Smokin' Joe's Barbeque

Cole Slaw
Potato Salad
Corn on the Cob
Seasoned Baked Beans
Barbeque Chicken
Barbeque Brisket
Barbeque Sausage
Assorted Breads
Condiment Tray
Water, Tea and Coffee

\$ 21.95 ++ per person

The Italian Sampler

Tossed Garden Salad
Caesar Salad
Tomato and Avocado Salad
Bruschetta
Italian Style Zucchini
Boneless Chicken Parmesan
Home-Baked Lasagna
Tortellini with Alfredo Sauce
Garlic Bread
Water, Tea and Coffee

\$ 23.95 ++ per person

Baywood Buffet Dinner Menu

Baywood's Grand Buffet
Tossed Mixed Green Salad

Caesar Salad
Tomato Cucumber Salad
Vegetables Medley
Corn Bread Dressing
Potatoes au Gratin
Wild Rice
Grilled Chicken Breast
Carved Prime Rib
Baked Red Snapper with Lemon Butter
Dinner Rolls
Water, Tea and Coffee

\$ 27.95 ++ per person

Baywood's Supreme Buffet

Tossed Mixed Green Salad
Caesar Salad
Roasted New Potatoes
Wild Rice
Chef's Medley of Vegetables
Carved Prime Rib
Snapper Amandine
Chicken Marsala with Portobello Mushrooms
Dinner Rolls
Water, Tea and Coffee

\$ 28.95 ++ per person

The Baywood Extravaganza

Caesar Salad
Tossed Garden Salad
Avocado and Tomato Salad
Fresh Seasonal Fruit Salad
Wild Rice
Duchess Potatoes
Asparagus
Boneless Breast of Chicken Oscar
Baked Snapper Pontchartrain
Carved Prime Rib
Dinner Rolls
Water, Tea and Coffee

\$ 29.95 ++ per person

Bar Services

Sodas	\$ 1.25
Domestic Beer	\$ 3.00
Imported Beer	\$ 3.75
Wine (per glass)	\$ 4.25
Wine (per bottle)	\$ 21.00
Champagne (per bottle)	\$ 25.00
Well Brands	\$ 4.00
Call Brands	\$ 5.00
Premium Brands	\$ 6.00
Cordials	\$ 7.00

Beverages by the Gallon

Each gallon serves approximately 16 glasses

Champagne Punch gallon	\$ 60.00 per
Fruit Punch gallon	\$ 25.00 per
Domestic Keg Beer keg	\$ 190.00 per
Imported Keg Beer keg	\$ 230.00 per

Serves approximately 160 glasses

Domestic Kegs

Kegs

Budweiser
Budweiser Light
Miller Lite
Miller Genuine Draft
(dom.)
Coors Light
Michelob Light
Michelob
Icehouse
Miller High Life

Imported

Heineken
Fosters
Dos Equis
Samuel Adams

Rolling Rock (dom.)
Shiner Bock (dom.)

All Beverages are subject to 20% Service Charge

Conditions of Payment

The Following conditions of payment apply to all functions at Baywood Country Club.

A reservation deposit in the amount of \$ 1,000.00 is required to confirm a specific date and time. Requests for a particular room will be noted but are subject to change as determined by the Country Club management. The deposit is **non-refundable** in the event of client cancellation.

Baywood Country Club requires 50% payment of the estimated charges for your function sixty (60) days prior to the event. The balance of the function is due in full five (5) working days prior to the event. The \$ 1,000.00 deposit will be returned in full pending an inspection of the property after the event, unless the deposit is applied towards the balance of the function.

A 72-hour advanced guarantee of the number of people attending the function is required.

An 8.25% sales tax and 20% service charge (Texas law requires that the service charge must also be taxed) will be applied to all food and beverage items.

I have read and understand the preceding contract agreement with Baywood Country Club and their Banquet and In-House Catering Policies.

Client/Host Signature

Date

Club Officer Signature

Date